



The Therapeutic Touch Network of Ontario (TTNO)
BOARD OF DIRECTORS MEETING MINUTES

DATE: April 6, 2023
 TIME: 6:30 – 8:30 pm
 LOCATION: Zoom

Present: Debra Brear, Mariann Canning, Mary Jane Cowtan, Craig Niziolek, Simone Radman, Cindy Shaw and Pat Tamosetis

Guest(s): N/A

Regrets: N/A

1.		<u>CALL TO ORDER</u>
		The meeting was called to order by Debra Brear at 6:28 p.m.
		Centering and Intent – Deb – Sending Healing to the World by Doreen Sullivan
2.		<u>AGENDA</u>
		Approval of Agenda MOVED BY: Mary Jane Cowtan SECONDED BY: Cindy Shaw THAT the agenda for April 6, 2023 be approved as circulated. Motion carried.
3.		<u>MINUTES</u>
	3.1	Approval of Minutes MOVED BY: Cindy Shaw SECONDED BY: Mary Jane Cowtan THAT the minutes of March 2, 2023, be approved as circulated. Motion carried.
	3.2	Review of Action Items Arising From Minutes All actions completed
4.		<u>GUESTS/PRESENTATIONS</u> – N/A
5.		<u>REPORTS</u>
	5.1	Finance Committee Report <ul style="list-style-type: none"> • Report was circulated. • Still many renewals to process. ACTION: Mary Jane to prepare an email about Spring Fling fundraiser for Damjana to send out to the membership.

5.2		<p>Chair's Report – Debra Brear The following reports were circulated by the chair as fyi to the board.</p> <ul style="list-style-type: none"> • Scholarship Fund • Donations Report • Webmaster Report • Therapeutic Touch Awareness Week Task Group Report • Office Manager's Report <p>ACTION: Mary Jane to update shipping costs on the order form</p> <ul style="list-style-type: none"> • TTNC Update – They did not accept our proposal but a cheque has been sent that represents \$1.00 per member. Deb asked all members to review the Trademark document to have a good understanding of the changes that are being proposed. <p>ACTION: Deb to go back to the TTNC to advise them that we will not be sharing summaries of TT Chats because it impacts the TTNO bottom line re cost for Mail Chimp and we are watching our expenses closely.</p> <p>MOVED BY: Mary Jane Cowtan SECONDED BY: Craig Niziolek That the draft document presented, entitled "Learn More About Therapeutic Touch: Courses/Workshops be accepted and replace the old page on the TTNO Website. Motion passed.</p>
5.3		<p>Practitioner Liaison Chair – Patricia Tamosetis</p> <ul style="list-style-type: none"> • Report was circulated to the board.
5.4		<p>Past Chair – Mary Jane Cowtan</p> <ul style="list-style-type: none"> • Report was circulated to the board.
5.5		<p>Membership Chair – Cindy Shaw</p> <ul style="list-style-type: none"> • 242 renewed and new members, represents 119 less that this time last year. • Call outs will begin to members who have not renewed. Cindy has a team to help with this. Cindy was able to separate the list by area code. Damjana will send Cindy an updated list weekly so she can update her team. • Referral Service – Alison is going to update the website to reflect who wants to be referred. • Branches – 3 branches are disbanding, Bracebridge, Glencow and Collingwood.
5.6		<p>Teacher Liaison Chair – Craig Niziolek</p> <ul style="list-style-type: none"> • Dates for Teachers Day – October 21-22, 2023 • Diane May has proposed "Applications for Inner Processes for Teachers Day. This course requires 16 hours. Recommends it be done over 2 weekends with some homework in between (reading and prepping). Diane will charge more for this and participants will have to pay more. Diane is approved by the TTIA to give this course. Her materials can be shared by teachers who take the course as long as they give her credit.

		<p>ACTION: Craig to ask the teachers what they think of this idea at the next teachers chat on either April 13th or 20th. Diane's proposal should be sent out in advance of the chat so the teachers can provide feedback if they are unable to attend the chat.</p>
		<p>Approval of Committee Reports</p> <p>MOVED BY: Craig Niziolek SECONDED BY: Cindy Shaw That the TTNO Board accept all the Committee Reports. Motion passed.</p>
6.		<p><u>BUSINESS ARISING FROM MINUTES</u></p>
	6.1	Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – Mary Jane Cowtan.
	6.2	PIPEDA – one form to meet multi-purposes of the TTNO – deferred.
	6.3	Uses of TTNO email – deferred
7.		<p><u>NEW BUSINESS</u></p> <p>Discussion regarding Volunteer Recognition to be revised at a special meeting to held prior to May 2023 in order that any decisions taken can be reflected in the budget for the next fiscal year.</p> <p>ACTION: Deb to schedule a meeting in accordance with BOD availability. Recognition for Retired RP as a category and sending a letter.</p>
8.		<p><u>CORRESPONDENCE</u> – N/A</p>
9.		<p><u>DATE OF NEXT MEETING</u></p> <p>May 4, 2023 – 6:30 – 8:30 p.m. - Zoom</p> <p>MOVED BY: Cindy Shaw SECONDED BY: Craig Niziolek That we do now adjourn at 8:16 Motion passed</p>