



The Therapeutic Touch Network of Ontario (TTNO)
BOARD OF DIRECTORS MEETING MINUTES

DATE: May 4, 2023
 TIME: 6:30 – 8:30 pm
 LOCATION: Zoom

Present: Debra Brear, Mariann Canning, Mary Jane Cowtan, Craig Niziolek, Simone Radman, Cindy Shaw and Pat Tamosetis

Guest(s): N/A

Regrets: N/A

1.		<u>CALL TO ORDER</u>
		The meeting was called to order by Debra Brear at 6:31 p.m.
		Centering and Intent – MJ did meditation to honor Crystal with a poem that she wrote entitled “Moving”.
2.		<u>AGENDA</u>
		Approval of Agenda MOVED BY: Craig Niziolek SECONDED BY: Cindy Shaw THAT the agenda for May 4, 2023 be approved as circulated. Motion carried.
3.		<u>MINUTES</u>
	3.1	Approval of Minutes MOVED BY: Mariann Canning SECONDED BY: Cindy Shaw THAT the minutes of April 6, 2023, be approved as amended. Motion carried.
	3.2	Review of Action Items Arising From Minutes All actions completed
4.		<u>GUESTS/PRESENTATIONS</u> – N/A
5.		<u>REPORTS</u>
	5.1	Finance Committee Report <ul style="list-style-type: none"> • Report and financial statements were circulated.

5.2		<p>Chair's Report – Debra Brear The following reports were circulated by the chair as fyi to the board.</p> <ul style="list-style-type: none"> • Scholarship Fund • Donations Report • Webmaster Report – Alison is finished in June. Tammy from Huntsville is looking for a student. <p>ACTION: Deb will speak to Engine to get some training on the website. Will have to get a quote.</p> <ul style="list-style-type: none"> • Therapeutic Touch Awareness Week Task Group Report • Office Manager's Report
5.3		<p>Practitioner Liaison Chair – Patricia Tamosetis</p> <ul style="list-style-type: none"> • Report was circulated to the board. <p>MOVED BY: Pat Tamosetis SECONDED BY: Craig Niziolek That the board accept the <i>Revised Achieving Recognized Practioner Document</i> Motion carried</p> <p>It was agreed that Damjana would not send workbooks out to members. She will advise Pat who will send a package until the new workbook is ready.</p>
5.4		<p>Past Chair – Mary Jane Cowtan</p> <ul style="list-style-type: none"> • Report was circulated to the board. • Budget Suggestion – MJ circulated a sheet of budget suggestions on how the TTNO Board could raise revenue as there really are not any more cost cutting measures that can be taken to deal with the deficit. The board agreed it was an excellent document and thanked MJ for her initiative. The document will be sent to the finance committee for review.
5.5		<p>Membership Chair – Cindy Shaw</p> <p>MOVED BY: Cindy Shaw SECONDED BY: Mary Jane Cowtan That starting for the 2024 membership year, all renewing members, get a fridge magnet in their renewal package. Motion carried.</p>
5.6		<p>Teacher Liaison Chair – Craig Niziolek</p> <ul style="list-style-type: none"> • Report was circulated to the Board
		<p>Approval of Committee Reports</p> <p>MOVED BY: Craig Niziolek SECONDED BY: Mary Jane Cowtan That the TTNO Board accept all the Committee Reports. Motion passed.</p>
6.		<p><u>BUSINESS ARISING FROM MINUTES</u></p>

	6.1		Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – Mary Jane Cowtan.
	6.2		PIPEDA – one form to meet multi-purposes of the TTNO – deferred.
	6.3		Uses of TTNO email – deferred
7.			<u>NEW BUSINESS</u>
			Discussion regarding Volunteer Recognition to be revised at a special meeting to held prior to May 2023 in order that any decisions taken can be reflected in the budget for the next fiscal year. ACTION: Deb to schedule a meeting in accordance with BOD availability. Recognition for Retired RP as a category and sending a letter.
8.			<u>CORRESPONDENCE</u> – N/A
9.			<u>DATE OF NEXT MEETING</u>
			June 1, 2023 – 6:30 – 8:30 p.m. - Zoom MOVED BY: Cindy Shaw SECONDED BY: Craig Niziolek That we do now adjourn at 8:16 Motion passed