



# The Therapeutic Touch Network of Ontario (TTNO) BOARD OF DIRECTORS MEETING MINUTES

DATE: June 1, 2023  
TIME: 6:30 – 8:30 pm  
LOCATION: Zoom

**Present:** Debra Brear, Mariann Canning, Craig Niziolek, Simone Radman, Cindy Shaw, Pat Tamosetis  
**Regrets:** Mary Jane Cowtan  
**Guest(s):** N/A

1. **CALL TO ORDER**

The meeting was called to order by Debra Brear at 6:32 p.m.  
Centering and Intent – Deb led a short meditation

2. **AGENDA**

**Approval of Agenda**

MOVED BY: Cindy Shaw  
SECONDED BY: Pat Tamosetis  
THAT the agenda for June 1, 2023 be approved as circulated.  
Motion carried.

3. **MINUTES**

3.1 **Approval of Minutes**

MOVED BY: Craig Niziolek  
SECONDED BY: Cindy Shaw  
THAT the minutes of May 4, 2023, be approved as circulated.  
Motion carried.

3.2 **Review of Action Items Arising From Minutes**

All actions completed

4. **GUESTS/PRESENTATIONS** – N/A

5. **REPORTS**

5.1 Finance Committee Report

- Proposed budget for 2023-2024 and financial statements were circulated.
- There was no committee report, however the question was raised about the Committee's feedback on the recommendations to increase revenue to the TTNO. Feedback provided was that they were all accepted.

MOVED BY: Mariann Canning  
 SECONDED BY: Craig Niziolek  
 THAT the 2023-2024 budget as presented be approved. Motion carried.

5.2 Chair's Report – Debra Brear

Deb provided a verbal report and the following reports were circulated by the chair as fyi to the board.

- Donations Report
- Office Manager's Report

Deb advised that there was no webmaster report and the she and Alison would be getting together before the end of June when Alison officially retires. We are still seeking a webmaster.

Deb had just received the TTNC minutes and advised that the Membership Policy was not approved. She asked that the board review the report and provide any feedback by Monday, June 5<sup>th</sup>.

Deb and Pat have been working diligently on the Workbook updates.

5.3 Practitioner Liaison Chair – Patricia Tamosetis

- Report was circulated to the board.

5.4 Past Chair – Mary Jane Cowtan

- No report was circulated.

5.5 Membership Chair – Cindy Shaw

- Report was circulated to the board.

Cindy advised that all efforts have been made to reach existing members to get them to complete their renewal and that no further efforts will be made by the membership renewal adhoc committee of volunteers.

Pat requested that Cindy provide her with the list of members not renewed and that she would reach out to those people she knew.

5.6 Teacher Liaison Chair – Craig Niziolek

- Report was circulated to the board

**Approval of Committee Reports**

MOVED BY: Pat Tamosetis  
 SECONDED BY: Cindy Shaw  
 THAT the TTNO Board accept all the Committee Reports. Motion carried.

6. **BUSINESS ARISING FROM MINUTES**

6.1 Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – Mary Jane Cowtan.

6.2 PIPEDA – one form to meet multi-purposes of the TTNO – deferred.

6.3 Uses of TTNO email – deferred

7. **NEW BUSINESS**

Discussion regarding Volunteer Recognition to be revised at a special meeting to held prior to May 2023 in order that any decisions taken can be reflected in the budget for the next fiscal year.

**ACTION:** Deb to schedule a meeting in accordance with BOD availability. Recognition for Retired RP as a category and sending a letter.

8. **CORRESPONDENCE** – N/A

9. **DATE OF NEXT MEETING**

July 6, 2023 – 6:30 – 8:30 p.m. - Zoom

MOVED BY: Cindy Shaw

SECONDED BY: Craig Niziolek

THAT we do now adjourn at 7.25 p.m. Motion carried.