



The Therapeutic Touch Network of Ontario (TTNO) **BOARD OF DIRECTORS MEETING MINUTES**

DATE: July 4, 2024
TIME: 6:30 – 8:30 pm
LOCATION: Zoom

Present: Debra Brear, Mariann Canning, Craig Niziolek, Simone Radman, Patricia Tamosetis

Regrets: Mary Jane Cowtan, Kerstin Kramer

Guest(s):

1. **CALL TO ORDER**

The meeting was called to order by Debra Brear at 6:43 p.m.

Centering and Intent – Golden Lotus Flower Meditation – Shared by Debra Brear

2. **AGENDA**

Approval of Agenda

MOVED BY: Patricia Tamosetis

SECONDED BY: Craig Niziolek

That the agenda of July 4, 2024 be approved as circulated

MOTION CARRIED.

3. **MINUTES**

3.1 **Approval of Minutes**

MOVED BY: Craig Niziolek

SECONDED BY: Mariann Canning

THAT the minutes of May 2, 2024, be approved as amended.

MOTION CARRIED

3.2 **Review of Action Items Arising From Minutes**

ACTION: Kerstin to draft a document seeking a volunteer to handle the TTNO Facebook Page, Social Media and Public Relations and bring it back to the Board for review. Will write an article for the next In Touch.

4. **Guest Presentations – N/A**

5. **REPORTS**

5.1 **Finance Committee and Financial Reports Reports Circulated**

MOVED BY: Mariann Canning

SECONDED BY: Patricia Tamosetis

That the Board accept the changes to the Financial Guideline 08 as presented.

MOTION CARRIED

- 5.2 Chair's Report – circulated
- Scholarship Fund – Report Circulated
 - Donations - Report Circulated
 - Office Manager's Report – circulated
 - TTNC Updates – Minutes Circulated

ACTION: Debra to prepare wording to change by-laws to add dissolution statement for next meeting.

- 5.3 Practitioner Liaison Chair – Patricia Tamosetis – verbal report

- 5.4 Past Chair – Mary Jane Cowtan – Verbal Report provided by Deb
Zoom Moderator for the conference – Heather' Gurd's husband and Kerstin will handle the technical aspects of the zoom for the conference. Heather is raising the \$1100.00 to pay for this.

In order to get the bigger meeting room the number of bedrooms required has been changed from double to single.

- 5.5 Membership – Report circulated by the chair.

- 5.6 Teacher Liaison Chair – Craig Niziolek – Verbal Report

- 5.7 Communications Chair – Kerstin Kramer – Report Circulated

ACTION: The board needs to acknowledge the report from the TTAW Task Group, everyone please read for next meeting.

Approval of Committee Reports

MOVED BY: Craig Niziolek
SECONDED BY: Patricia Tamosetis
THAT the TTNO Board accept all the Committee Reports for the month of June.
MOTION CARRIED.

6. BUSINESS ARISING FROM MINUTES

- 6.1 Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – Mary Jane Cowtan – no updates.
- 6.2 PIPEDA – one form to meet multi-purposes of the TTNO – deferred.
- 6.3 Uses of TTNO email – deferred
- 6.4 Patricia and Craig to prepare a step by step process for achieving RT to be presented for Board approval.

7. NEW BUSINESS

- 7.1 Discussion of Newsletter content and editing.

8. CORRESPONDENCE N/A

9.

DATE OF NEXT MEETING

September 5, 2024 – 6:30 – 8:30 p.m. - Zoom

MOVED BY: Mariann Canning
SECONDED BY: Patricia Tamosetis
THAT we do now adjourn at 7:15 p.m.
MOTION CARRIED.