



The Therapeutic Touch Network of Ontario (TTNO)

BOARD OF DIRECTORS MEETING MINUTES

DATE: September 4, 2025
TIME: 6:30 – 8:30 pm
LOCATION: Zoom

1. **CALL TO ORDER**

- Welcome 6:30 pm
- Centering and Intent Deb 'Breathing to Nourish'

2. **AGENDA**

Approval of Agenda

MOVED BY Patricia Tamosetis

SECONDED BY Kerstin Kramer

THAT the agenda for September 4, 2025, be approved as circulated.

MOTION CARRIED.

3. **MINUTES**

3.1 **Approval of Minutes**

MOVED BY Anne Davies

SECONDED BY Kerstin Kramer

THAT the minutes of July 10, 2025 be approved as circulated. MOTION

CARRIED.

3.2 **Action Items arising from previous minutes**

1. Kerstin will write up invitation to help the TTNO with short term tasks. There was a note in Holding Space. Kerstin will write something bigger for the *inTouch*. IN PROGRESS
2. Patricia and Deb to arrange for a Teachers Chat to review changes required due to the first agency membership received.
3. Board members are to re-review revised COM-005 policy and procedure for *inTouch* and submit any revisions to Debbie who will incorporate the changes and send out for review and finalization at the next meeting. The policy will be forwarded Jim for review.
4. Board members to review the TT Awareness Week Board Report for dialogue at September's meeting. COMPLETED

4. **GUESTS/PRESENTATIONS** – N/A

5. **REPORTS**

- #### 5.1
- Financial Report – Simone Radman (on vacation)/Debra Brear
- Committee report and financials were provided

- 2024/2025 TTNO - Final Financial Statements – Compilation Engagement Report as of May 31, 2025

MOVED BY Patricia Tamosetis

SECONDED BY Anne Davies

THAT the Compilation Engagement Report as of May 31, 2025 prepared for the TTNO by Pennylegion/Chung, Chartered Professional Accountants be accepted as presented. MOTION CARRIED.

- 5.2 Chair's Report – Debra Brear – Report attached
- Scholarship Fund – No updates
 - Donations – report attached
 - Office Manager – reports for July and August attached for information only
 - TTNC Updates – No board meetings over the summer. Next meeting September 23rd.
 - There have been 3 resignations from the mentorship committee. The committee is in the process of recruiting new members.

- 5.3 Communications Chair – Kerstin Kramer
- TT Awareness Week Board Report

MOVED by Anne Davies

SECONDED by Kerstin Kramer

That the TTNO board acknowledges the exceptional efforts and achievements of the TTAW committee. Thank you for all the hard work. MOTION CARRIED.

ACTION: Kerstin will send a letter of thanks to the TTAW Task Group.

- 5.4 Practitioner Liaison Chair – Patricia Tamosetis
- Report attached

- 5.5 Membership Chair – Anne Davies
- Report attached

- 5.6 Past Chair – Vacant

- 5.7 Teacher Liaison Chair – Vacant

Approval of Committee Reports

MOVED BY Kerstin Kramer

SECONDED BY Anne Davies

THAT the TTNO Board accept all Committee Reports. MOTION CARRIED.

6 BUSINESS ARISING FROM MINUTES

- 6.1 Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – schedule Teachers Chat to review changes.
- 6.2 PIPEDA – one form to meet multi-purposes of the TTNO - deferred
- 6.3 Uses of TTNO email - deferred
- 6.4 Discussion about a retired recognized practitioner (RP) category. Acknowledgment of RPs who are no longer RP (i.e., What activities and rights would that bring with it) - Ad hoc Committee to be established in the New Year (Anne Davies)

7 NEW BUSINESS

- 7.1 Website dialogue

8 CORRESPONDENCE

- 8.1 Email from Pat Hock 2024 11 24
 - Proposal re the creation of a Project support team for the Board – Deferred.

9 DATE OF NEXT MEETING

October 2, 2025 - 6:30-8:30 pm by Zoom

MOVED BY Patricia Tamosetis

SECONDED BY Anne Davies

Moved that we do now adjourn at 8:26. MOTION CARRIED.

Prepared by Patricia Tamosetis
TTNO Practitioner Liaison Chair