



The Therapeutic Touch Network of Ontario (TTNO) BOARD OF DIRECTORS MEETING MINUTES

DATE: February 5, 2026
TIME: 6:30 – 8:30 pm
LOCATION: Zoom

Present: Debra Brear, Anne Davies, Nancy Hall, Kerstin Marschall, Simone Radman, Patricia Tamosetis

Regrets: N/A

Guest(s): N/A

1. **CALL TO ORDER**

- Welcome
- called to order at 6:31 pm
- Centering and Intent - Deb Brear

2. **AGENDA**

Approval of Agenda

MOVED BY Patricia Tamosetis

SECONDED BY Nancy Hall

THAT the agenda for February 5, 2026, be approved as circulated.

Motion carried.

3. **MINUTES**

3.1 **Approval of Minutes**

MOVED BY Nancy Hall

SECONDED BY Kerstin Marschall

THAT the minutes of December 10, 2025 be approved as circulated. Motion carried.

3.2 **Action Items arising from previous minutes**

1. Schedule a Teacher's Chat to review potential revisions to the agency membership package and/or other updates. Time frame March/April 2026 (Nancy, Deb, Pat).
2. COM-004 and COM-005 policies and procedures were shared for review and feedback. Deferred to March meeting.
3. Debbie to contact Engine re website backup information. Who does it and cost and provide feedback to Kerstin. Completed.
4. Nancy to contact MH to let her know of the concern and will address putting the upcoming workshops on hold. Completed.
5. Deb will contact Yvonne to inform her that we are addressing the concern and to see if she has any contact information for the University of Guelph.

Deb connected with Practice Advisory Services, College of Veterinarians in Ontario (CVO) by email, explained request and forwarded a copy of the workshop - waiting on a response from them.

4. **GUESTS/PRESENTATIONS** – N/A

5. **REPORTS**

5.1 Financial Report – Simone Radman/Debra Brear

- Committee report and financials provided. Not all expenses are in for the month of January. Renewal and new membership applications are being processed in a timely basis – cash flow is good.

MOVED BY Patricia Tamosetis

SECONDED BY Kerstin Marschall

THAT the TTNC Membership dues for 2025-2026 of \$903.00 be approved for payment. Motion carried.

5.2 Chair's Report – Debra Brear

- Updates provided.
- Annual Conference 2026 – need to determine date(s); will it be in person or virtual, themes etc. The only information to date is a venue provided by Deborah Gould for consideration - Arboretum Centre, Guelph. No other ideas to date. The TTIA Congress is scheduled for October 17-18. It is necessary to schedule around the other planned dates.

ACTION:

1. Dates for this year's Conference set for November 20-21, virtual platform (Friday evening & all day Saturday). The Annual General Meeting will be moved from November 19 to October 22.
 2. Need to set dates for 2027, begin process if an in person conference is desired, particularly for venues – need to begin planning at least one year ahead.
 3. Kerstin will do a write up for the Board's review to be sent out to all members and included in the spring issue of *inTouch*.
- Recordings from 2024 and 2025 Annual Conferences are available – need to determine fees for purchase.

ACTION:

1. The fee for the 2024 Recording from the TTNO Conference (Friday evening and Saturday, Diane May's workshop, 4 hours continuing education) will be set for \$30.00.
2. Pat will write up the feedback questions for Diane May's presentation.
3. The fee for 2025 Conference (Friday night and Saturday, Holding Space, 9.5 hours continuing education) will be set for \$60.00.
4. Nancy will write up the feedback questions for the 2025 presentations.
5. Deb will update the resource form and website with the updated information.

- Scholarship Fund – information only
- Donations – information only
- Office Report – Information only

5.3 Communications Chair – Kerstin Marschall

- Updates provided.

TTAW Task Group finalized communications plan and format for the March 10th international webinar. This is the 10th anniversary.

Strengthened brand consistency and messaging. Expanded outreach strategy. Continued use of evaluation and feedback tools. Confirmed core TT documents for international sharing with some being translated into multiple languages.

No action required.

5.4 Practitioner Liaison Chair – Patricia Tamosetis

- Updates provided.

MOVED BY Pat Tamosetis

SECONDED BY Anne Davies

THAT the 2026 Professional Development Day, “Expanding Inner Awareness and Experiences in our Practice of Therapeutic Touch”, be approved as presented. Motion carried.

5.5 Membership Chair – Anne Davies

- Updates provided.

ACTION:

1. Membership gold stickers will continue to be sent out to all members.
2. Anne will prepare a reminder email and send to the office for distribution to all members as soon as possible.
3. Phone call outs will be scheduled for March – Anne will connect with individuals to help.

5.6 Teacher Liaison Chair – Nancy Hall

- Updates provided. No action.

Items of clarification:

1. That reinstatement of teachers does not need to go through the Teacher Liaison Committee. This task is at the discretion of the Teacher Liaison Chair.
2. If someone is going to take Transpersonal Nature of Therapeutic Touch the prerequisite is Foundations of Therapeutic Touch.

5.7 Mentorship Committee Report – Debra Brear/Nancy Hall

- Report attached – no action required.

The presentation by the committee of January 28th was deemed successful with positive feedback.

5.9 Past Chair – Vacant

Approval of Committee Reports

MOVED BY Anne Davies

SECONDED BY Nancy Hall

THAT the TTNO Board accept all Committee Reports. Motion carried.

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BUSINESS ARISING FROM MINUTES

- 6.1 Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – schedule Teachers Chat to review changes.

ACTION: Nancy to meet with Deb and Patricia to discuss further.

- 6.2 PIPEDA – one form to meet multi-purposes of the TTNO - deferred

- 6.3 Uses of TTNO email - deferred

- 6.4 Discussion about a retired recognized practitioner (RP) category. Acknowledgment of RPs who are no longer RP (i.e., What activities and rights would that bring with it) - Ad hoc Committee to be established in the New Year (Anne Davies)

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NEW BUSINESS

- 7.1 Website dialogue - Deferred

- 7.2 TTNO Website Back-up
 - daily? weekly?
 - need data size to get estimate
 - what service level do we need - basic or full recovery?
 - various Canadian providers available

ACTION: Kerstin to provide information at next meeting.

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CORRESPONDENCE

- 8.1 Email from Pat Hock 2024 11 24
 - Proposal re the creation of a Project support team for the Board – Deferred.

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DATE OF NEXT MEETING

March 5, 2026 - 6:30-8:30 pm by Zoom

MOVED BY Kerstin Marschall

SECONDED BY Patricia Tamosetis

THAT we do now adjourn at 8:28 pm. Motion carried.