



The Therapeutic Touch Network of Ontario (TTNO) BOARD OF DIRECTORS MEETING MINUTES

DATE: May 7, 2026
TIME: 6:30 – 8:30 pm
LOCATION: Zoom

Present: Debra Brear, Anne Davies, Nancy Hall, Simone Radman, Patricia Tamosetis

Regrets: Kerstin Marschall

Guest(s): N/A

1. **CALL TO ORDER**

- Welcome
- Meeting called to order at 6:33 pm
- Centering and Intent Deb Brear (May We Be Here)

2. **AGENDA**

Approval of Agenda

MOVED BY Anne Davies

SECONDED BY Patricia Tamosetis

THAT the agenda for May 7, 2026, be approved as circulated. **Motion carried.**

5.1 **Financial Report – Simone Radman/Debra Brear**

- Committee report and financials provided
- No financial issues, will be working on 2026/2027 budget next month.

3. **MINUTES**

3.1 **Approval of Minutes**

MOVED BY Nancy Hall

SECONDED BY Anne Davies

THAT the minutes of April 2, 2026 be approved as amended. **Motion carried.**

3.2 **Action Items arising from previous minutes**

1. Schedule a Teacher's Chat to review potential revisions to the agency membership package and/or other updates. Time frame April – June 2026 (Nancy, Deb, Pat).
2. COM-004 and COM-005 policies and procedures were shared for review and feedback. Deferred to July.
3. Pat will write up the feedback questions for Diane May's presentation.
4. Nancy will write up the feedback questions for the 2025 presentation.

5. Deb will update the resource form and website with the updated information.
6. Need to set dates for 2027 Annual Conference if an in-person conference is desired, particularly for availability of venues and the need to begin planning at least one year ahead.

Nancy will call Deb Gould about Branch(es) in her area that might be willing to take on the 2027 TTNO Conference

7. Deb will contact Pat Hock to see if she might be interested in sitting on the TTNC Ad hoc Nominations Committee. Pat Hock is unable to take on this role. Unfortunately, Pat does not have the time to participate on this committee.
8. Anne will develop the Terms of Reference for Ad hoc prior to setting up meeting to talk about retired RP category.
9. Deb will invite Pat Hock to attend our July board meeting to talk about project support for the Board. Pat has been invited and she will be able to confirm if she can attend closer to July's meeting.

4. **GUESTS/PRESENTATIONS** – N/A

5. **REPORTS**

- 5.2 Chair's Report – Debra Brear
 - Donations – information only
 - Scholarship Fund – No updates
 - Office report was provided for information only
 - Minutes from TTNC Board meeting of April 28 were included for information
- 5.3 Communications Chair – Kerstin Marschall (absent)
 - No updates.
- 5.4 Practitioner Liaison Chair – Patricia Tamosetis
 - Verbal update.
- 5.5 Membership Chair – Anne Davies
 - Report provided.
- 5.6 Teacher Liaison Chair – Nancy Hall
 - Updates provided.

MOVED BY Nancy Hall

SECONDED BY Patricia Tamosetis

THAT the Board of Directors approve policy TLC-001 Guidelines for Reinstatement to Recognized Teacher Status as circulated. **Motion carried.**

- 5.7 Mentorship Committee Report – Nancy Hall/Debra Brear
 - Workbook Practitioner Support Group is scheduled for June 3.

5.9 Past Chair – Vacant

Approval of Committee Reports

MOVED BY Nancy Hall

SECONDED BY Anne Davies

THAT the TTNO Board accept all Committee Reports. **Motion carried.**

6. **BUSINESS ARISING FROM MINUTES**

6.1 Rollout of TTNO Agency Guidelines for Volunteer and Paid Services for Agencies and Agency Membership – schedule Teachers Chat to review changes.

6.2 PIPEDA – one form to meet multi-purposes of the TTNO - deferred

6.3 Uses of TTNO email - deferred

6.4 Discussion about a retired recognized practitioner (RP) category. Acknowledgment of RPs who are no longer RP (i.e., What activities and rights would that bring with it) - Ad hoc Committee to be established in the New Year (Anne Davies)

7. **NEW BUSINESS**

7.1 Website dialogue - Deferred

7.2 TTNO Website Back-up
- daily? weekly?
- need data size to get estimate
- what service level do we need - basic or full recovery?
- various Canadian providers available

8. **CORRESPONDENCE**

8.1 Email from Pat Hock 2024 11 24
- Proposal re the creation of a Project support team for the Board – Deferred to July’s board meeting. Pat will hopefully be able to attend.

9. **DATE OF NEXT MEETING**

June 4, 2026 - 6:30-8:30 pm by Zoom

MOVED BY Anne Davies

SECONDED BY Patricia Tamosetis

THAT we do now adjourn at 7:23 **Motion carried.**